

**CONDOMINIUM ASSOCIATION, INC.
OF PARKER PLAZA ESTATES, INC.**

“FIRST NOTICE” OF 2018 ANNUAL MEETING AND ELECTION

NOTICE IS HEREBY GIVEN, in accordance with the bylaws governing Condominium Association of Parker Plaza Estates, Inc. and the Florida Condominium Act, at chapter 718, Florida Statutes, that the annual meeting and annual election of the board of directors for the Association shall be held:

Date: February 15, 2018
Time: 7:30 PM
Place: Parker Plaza Estates
Plaza Room
2030 S Ocean Dr
Hallandale Beach, Florida 33009

The purpose of this notice is to advise you of the date, time, and place of the annual meeting and election, to solicit nominations for the Board of Directors, and to inform you of the process for qualifying for the Board.

Qualifying for the Board

Any unit owner or other eligible person who desires to become a candidate for election to the Board shall give written notice to the Association at the address provided herein no later than **January 6, 2018**. The enclosed Notice of Intent to be a Candidate and Candidate Certification may be used for that purpose. Notice, which shall be effective when received by the Association, may be accomplished by: (a) certified mail, return receipt requested, directed to the Association; (b) personal delivery to the Association; or (c) by regular U.S. mail, facsimile, telegram, or other method of delivery to the Association. Candidates who timely submit a written notice by mail may wish to send the written notice by certified mail in order to obtain a written receipt.

Any candidate may supply a one page, one-sided, information sheet that shall be no larger than 8½ inches by 11 inches, describing the candidate’s background, education, and qualifications, as well as other factors deemed relevant by the candidate. The information sheet will be provided to eligible voters with the Second Notice of Annual Meeting and must be received by the Association no later than **January 11, 2018**.

The Notice of Intent to Become a Candidate and the information sheet are to be submitted to the Association at the following address:

Condominium Association of Parker Plaza Estates, Inc.
Attn: Management Office
19333 Collins Avenue
Sunny Isles Beach, Florida 33160

Dated this 12th day of December, 2017

Respectfully,

The Board of Directors
Condominium Association of Parker Plaza Estates, Inc.

**NOTICE OF INTENT TO BE A CANDIDATE FOR THE BOARD OF DIRECTORS OF
CONDOMINIUM ASSOCIATION OF PARKER PLAZA ESTATES, INC.**

I, _____ (name and unit number), hereby place my name in nomination as a candidate for the Board of Directors at the Annual Election to be held on **February 15, 2018, at 7:30 PM**. The undersigned candidate acknowledges having read the eligibility requirements for serving on the Association's Board of Directors set forth below and by execution of this form, represents that he or she is a unit owner, the designated voter of a unit, or is otherwise eligible to serve on the Board of Directors.

I am / am not (circle one) enclosing a personal information sheet about myself. This information sheet can be no longer than 8½ by 11 inches. I understand that I am responsible for the accuracy of the information contained in the personal Information Sheet.

Signature

Date

Unit #

**THIS NOTICE MUST BE RETURNED TO THE ASSOCIATION
NO LATER THAN JANUARY 11, 2018**

Chapter 718, Florida Statutes, has provides as follows:

1. A person who has been suspended or removed by the Division of Florida Condominiums, Timeshares, and Mobile Homes of the Department of Business and Professional Regulation under chapter 718, Florida Statutes, or who is delinquent in the payment of any monetary obligation due to the Association, is not eligible to be a candidate for board membership and may not be listed on the ballot.
2. In a condominium association of more than 10 units or in a condominium association that does not include timeshare units or timeshare interests, co-owners of a unit may not serve as members of the board of directors at the same time unless they own more than one unit or unless there are not enough eligible candidates to fill the vacancies on the board at the time of the vacancy.
3. A person who has been convicted of any felony in this state or in a United States District or Territorial Court, or who has been convicted of any offense in another jurisdiction which would be considered a felony if committed in this state, is not eligible for board membership unless such felon's civil rights have been restored for at least 5 years as of the date such person seeks election to the board.

Note: Within 90 days after being elected or appointed to the board, each newly elected or appointed director shall certify in writing to the secretary of the association that he or she has read the association's declaration of condominium, articles of incorporation, bylaws, and current written policies; that he or she will work to uphold such documents and policies to the best of his or her ability; and that he or she will faithfully discharge his or her fiduciary responsibility to the association's members. In lieu of this written certification, within 90 days after being elected or appointed to the board, the newly elected or appointed director may submit a certificate of having satisfactorily completed the educational curriculum administered by a division-approved condominium education provider within 1 year before or 90 days after the date of election or appointment. The written certification or educational certificate is valid and does not have to be resubmitted as long as the director serves on the board without interruption. A director who fails to timely file the written certification or educational certificate is suspended from service on the board until he or she complies with the foregoing requirements. The board may temporarily fill the vacancy during the period of suspension.