

FIRST NOTICE OF ELECTION

Dear Unit Owner:

This letter shall serve as the first notice to owners of the election of the Board of Directors of the Condominium Association of Parker Plaza Estates, Inc., ("association"), which shall coincide with the annual meeting to take place on **Thursday, February 23, 2017, at 7:30 PM in the Plaza Room, located at 2030 South Ocean Drive, Hallandale Beach, Florida 33009.**

In accordance with §718.112(2)(d), Florida Statutes, and Rule 61B-23.0021, Florida Administrative Code, this first notice of election is being mailed, electronically transmitted, or delivered not less than 60 days prior to the scheduled election date.

A unit owner or other eligible person desiring to be a candidate for the board must give written notice of his or her intent to be a candidate to the association at least 40 days (January 10, 2017) before a scheduled election.

Please be advised that once elected and to qualify for board service, §718.112(2)(d)4.b., Florida Statutes, states: Within 90 days after being elected or appointed to the board of an association of a residential condominium, each newly elected or appointed director shall certify in writing to the secretary of the association that he or she has read the association's declaration of condominium, articles of incorporation, bylaws, and current written policies; that he or she will work to uphold such documents and policies to the best of his or her ability; and that he or she will faithfully discharge his or her fiduciary responsibility to the association's members. In lieu of this written certification, within 90 days after being elected or appointed to the board, the newly elected or appointed director may submit a certificate of having satisfactorily completed the educational curriculum administered by a division-approved condominium education provider within 1 year before or 90 days after the date of election or appointment. The written certification or educational certificate is valid and does not have to be resubmitted as long as the director serves on the board without interruption. A director of an association of a residential condominium who fails to timely file the written certification or educational certificate is suspended from service on the board until he or she complies with this sub-subparagraph. The board may temporarily fill the vacancy during the period of suspension. The secretary shall cause the association to retain a director's written certification or educational certificate for inspection by the members for 5 years after a director's election or the duration of the director's uninterrupted tenure, whichever is longer. Failure to have such written certification or educational certificate on file does not affect the validity of any board action.

Written notice shall be effective when received by the association. Written notice shall be accomplished in accordance with one or more of the following methods:

- (a) By certified mail, return receipt requested, directed to the association; or
- (b) By personal delivery to the association; or
- (c) By regular U.S. mail, facsimile, telegram, or other method of delivery to the association.

Upon receipt by the association of any timely submitted written notice by personal delivery that a unit owner or other eligible person desires to be a candidate for the Board of Directors, the association shall issue a written receipt acknowledging delivery of the written notice. Candidates who timely submit a written notice by mail may wish to send the written notice by certified mail in order to obtain a written receipt.

Upon the timely request of a candidate as set forth in this paragraph, the association shall include, with the second notice of election, a copy of an information sheet which may describe the candidate's background, education, and qualifications as well as other factors deemed relevant by the candidate. The information contained therein shall not exceed one side of the sheet which shall be no larger than 8-1/2 inches by 11 inches. **Any candidate desiring the association to mail or personally deliver copies of an information sheet to the eligible voters must furnish the information sheet to the association not less than 35 days (January 15, 2017) before the election.** If two or more candidates consent in writing, the association may consolidate into a single side of a page the candidate information sheets submitted by those candidates. In order to reduce costs, the association may print or duplicate the information sheets on both sides of the paper. No association shall edit, alter, or otherwise modify the content of the information sheet. The association is not liable for the contents of the information sheets prepared by the candidates. The original copy provided by the candidate shall become part of the official records of the association.

The association shall mail or deliver to the eligible voters at the addresses listed in the official records a second notice of the election, together with a ballot and any information sheets timely submitted by the candidates. The association shall mail or deliver the second notice no less than 14 days and no more than 34 days prior to the election.

Respectfully submitted,

Board of Directors
Condominium Association of Parker Plaza Estates, Inc.

Dated this 16th day of December, 2016.

Condominium Association of Parker Plaza Estates, Inc.

2030 South Ocean Drive, Hallandale Beach, Florida 33009

Tel: 954-458-5111 ~ Fax: 954-458-3276

Email: office@parkerplaza.org

www.parkerplaza.org

NOTICE OF CANDIDACY FORM
FOR THE 2016-2017 BOARD OF DIRECTORS

MUST BE RECEIVED BY JANUARY 10, 2017

I, _____, of unit number _____, am a
(PRINT NAME)
member of the association and desire to be a candidate for the Board of Directors.

Signature: _____

Date: _____

Received by: _____

Date: _____

Upon the timely request of a candidate as set forth in this paragraph, the association shall include, with the second notice of election, a copy of an information sheet which may describe the candidate's background, education, and qualifications as well as other factors deemed relevant by the candidate. The information contained therein shall not exceed one side of the sheet which shall be no larger than 8-1/2 inches by 11 inches. **Any candidate desiring the association to mail or personally deliver copies of an information sheet to the eligible voters must furnish the information sheet to the association not less than 35 days (January 15, 2017) before the election.** If two or more candidates consent in writing, the association may consolidate into a single side of a page the candidate information sheets submitted by those candidates. In order to reduce costs, the association may print or duplicate the information sheets on both sides of the paper. No association shall edit, alter, or otherwise modify the content of the information sheet. The association is not liable for the contents of the information sheets prepared by the candidates. The original copy provided by the candidate shall become part of the official records of the association.